

City of Cambridge
 Regular City Council Meeting
 Monday, July 20, 2020
 6:30 P.M.

Notice of meeting was given in advance by publication in the *Cambridge Clarion*, Thursday, July 16, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and the *Cambridge Clarion*. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Tony Groshong, Keith Luedders, Jeff Ommert, Derek Raburn and Kevin Banzhaf. City Staff present were Utility Supervisor David Houghtelling, City Clerk/Treasurer Kandra Kinne, and City Attorney Lisa Shifflet. Visitors present for all or a portion of the meeting were Jenna Ebbers for the *Cambridge Clarion*; Jessica Fisher for *Tri Valley Health System*; Kim Shifflet for the *Cambridge Rural Fire Board*; Luke Dutcher and Mason Herrman of *Miller & Associates* (via Zoom); and Daniel Ebers.

Mayor David Gunderson opened the meeting with the Pledge of Allegiance and announced the open meeting law is posted on the east wall of the Community Room where the meeting was held.

Resignation:

Councilman Keith Luedders submitted his letter of resignation to City Council. Mayor Gunderson, I am writing this letter to inform you that I have accepted another job which will require me to relocate to another community. For this reason, I am submitting my resignation to the City council effective July 20, 2020. Councilman Luedders was thanked for his service to the City of Cambridge. He left the meeting.

Consent Agenda – Minutes of July 6, 2020 and the Claims Report. The City Council received the Minutes of July 6, 2020, and the Claims Report prior to this meeting. Derek Raburn stated the motion, seconded by Vernita Saylor, to approve the Minutes of July 6, 2020, and the Claims Report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously by City Council members present for the Minutes of July 6, 2020, and the following Claims:

Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
31528	Employee Dental/Vision	323.00	
31529-31536	Payroll	9,189.01	
31537	Ag Valley, Fuel	118.14	
31538	Bernie Jones Auto, LLC, Keys	18.75	
31539	Blue Cross and Blue Shield, Employee Health Insurance	9,038.36	
31540	Cambridge Body Shop, Repairs	111.98	
31541	Cambridge General Store, Supplies	56.02	
31542	Cambridge Super Market, Supplies	7.59	
31543	Card Member Services, Postage, Supplies, Zoom, Fuel	304.26	
31544	Eakes Office Solutions, Supplies	509.85	
31545	Harold K Scholz, Co, Generator Repairs	36,433.72	
31546	Lord's, Inc., Supplies	45.48	

31547	Nebraska Power Review Board, Dues	482.45	
31548	Northwestern Mutual, Annuity	2,492.94	
31549	Schaben Sanitation, Trash Contract	13,553.45	
31550	Southwest Farm & Auto, Supplies	19.83	
31551	Twin Valleys Public Power, Purchased Power, Assistance	28,824.12	
31552	USABLE Life, Life Insurance	81.00	
31553	Western Area Power Administration	3,968.52	
Tr	Water System Extension & Replacement Fund, Transfer	1,083.33	
Tr	Sewer Improvement Fund, Transfer	1,000.00	
ACH	Black Hills Energy, Utility	125.00	
ACH	American Family Life, Insurance	448.74	
ACH	IRS, Federal With Holdings	3,076.34	
ACH	Nebraska Department of Revenue, Sales Tax	8,181.26	119,493.14
	<u>Security Deposit Account:</u>		
2006-2017	Security Deposit Refunds	3,600.00	3,600.00
	<u>City Account (General Fund):</u>		
48118	Employee Deductible	206.40	
48119	Employee Deductible	8.57	
48120-48121	Payroll	1,096.79	
48122	Replace Lost Check	114.48	
48123	Replace Lost Check	270.54	
48124	Replace Lost Check	211.85	
48125	Replace Lost Check	27.70	
48126	Replace Lost Check	69.26	
48127	Ag Valley, Fuel	229.64	
48128	Bernie Jones Auto, LLC, Mower Repairs	607.65	
48129	Black Hills Energy, Utility	756.05	
48130	Blooms Collectibles, Flowers	51.00	
48131	Bound Tree Medical, Ambulance Supplies	34.49	
48132	BRICO Pest Control, Spraying Buildings	43.00	
48133	Cambridge General Store, Supplies	18.17	
48134	Cambridge Memorial Hospital, Pre-employment Physicals	591.00	
48135	Cambridge Super Market, Supplies	66.89	
48136	void		
48137	Card Member Services, Postage, Supplies, Zoom, Fuel	660.17	
48138	Century Link, Police Phone	59.95	
48139	Diamond Vogel, Paid	215.26	
48140	Eakes Office Solutions, Supplies	20.11	
48141	First Central Bank, Fire Equipment Loan Payment	793.92	
48142	Jim's Triple D, Tire Repair	10.00	
48143	Lord's, Inc., Supplies	267.96	

48144	Mark's Pharmacy, Ambulance Supplies	2.13	
48145	Miller & Associates, Flood Plain Management	100.00	
48146	Nebraska Life Magazine, Subscription	24.00	
47147	Nebraska.Gov, Card Reader	335.90	
48148	Oddis Enterprise, LLC, Repair Overhead Doors at Fire Barn	2,132.00	
48149	Sandry Fire Supply, Fire Dept. Supplies	2,650.00	
48150	Sara Calvert, Spray Bottles for Pool	21.14	
48151	Scotties Potties, Rent	85.00	
48152	Southwest Farm & Auto, Supplies	68.48	
48153	Twin Valleys Public Power, Street Lights	59.85	
48154	Waypoint Bank, Loan Payment	1,545.00	
48156-48167	Payroll	4,648.89	
Tr	Fire/Ambulance Sinking Fund, Transfer	1,599.17	
Tr	General Fund Transfers	32,992.02	
ACH	Cambridge Telephone, Utility	238.31	
ACH	Cambridge Telephone, Utility	141.13	
ACH	Black Hills Energy, Utility	134.25	
ACH	IRS, Federal With Holdings	218.14	
ACH	IRS, Federal With Holdings	1,172.48	54,598.74
	<u>City Baseball League:</u>		
201	Refund Fees	50.00	50.00
	<u>TIF:</u>		
1092	Cline Williams, Attorney Fees	3,442.50	
1093	First Central Bank McCook, TIF Payment	8,183.51	11,626.01
	<u>LB840/ Revolving Loan/ HTC</u>		
4247	Card Member Services, Postage, Supplies, Zoom, Fuel	72.89	
4248	Furnas County Clerk, Filing Fees	80.00	
4249	Intrados Interactive Service, Web Site	1,250.00	1,402.89
	Total:	190,770.78	190,770.78

Communications/Appointments:

Museum Board – Tony Groshong stated the motion, seconded by Derek Raburn to approve the re-appointment of Larry Cornett to the Museum Board for a five-year term, July 2025. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Introduction of Ordinance:

Ordinance No. 773 – to change the Zoning Class of South 100 feet of Lot 7, Block C, Pickle and Cameron Addition and the North 100 feet of the South 200 feet of Lot 7, Block C, Pickle and Cameron Addition. Mayor Gunderson gave the second reading of Ordinance No. 773. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve the second reading of Ordinance No. 773 changing the Zoning Class of the South 100 feet of Lot 7, Block C, Pickle and Cameron Addition and the North 100 feet of the

South 200 feet of Lot 7, Block C, Pickle and Cameron Addition. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously for Ordinance No. 773 as follows:

Ordinance No. 773

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF SOUTH 100 FEET OF LOT 7, BLOCK C, PICKLE AND CAMERON ADDITION, AND THE NORTH 100 FEET OF SOUTH 200 FEET OF LOT 7, BLOCK C, PICKLE AND CAMERON ADDITION, CITY OF CAMBRIDGE, FURNAS COUNTY, NEBRASKA FROM RESIDENTIAL ZONING CLASSIFICATION TO COMMERCIAL ZONING CLASSIFICATION; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

Ordinance No. 774 – to amend Chapter 3, Section 303, to establish a limit on the number of fowls. Derek Raburn stated the motion seconded by Kevin Banzhaf, to waive the three readings of Ordinance No. 774. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously. Vernita Saylor stated the motion, seconded by Tony Groshong to amend Chapter 3, Section 303, to limit the number of fowls to six. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously for Ordinance No. 774 as follows:

Ordinance No. 774

AN ORDINANCE OF THE CITY OF CAMBRIDGE, NEBRASKA, TO ENACT CHAPTER 3, SECTION 303 OF THE CITY OF CAMBRIDGE MUNICIPAL CODE TO ESTABLISH LIMITED NUMBER OF FOWLS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA:

Section 1. That Chapter 3, Section 303 of the City of Cambridge Municipal Code is hereby added and enacted to read as follows:

3-303 FOWLS; WRITTEN PERMISSION, LIMIT NUMBER. It shall be unlawful for any person to keep on his or her private property poultry, chickens, turkeys, geese, or other fowls unless and until they have received the written consents of the owners or lessees of the properties immediately adjoining the private property, as well as all other property owners within 150 feet of the place where such animals are to be kept, and to keep no more than six poultry, chickens, turkeys, geese or other fowls, and no Roosters, which consents shall be filed at the office of the city clerk and shall be subject to revocation by any of the said owners or lessees at any time. In the event any of the consents are revoked, the person keeping poultry, chickens, turkeys, geese, or other fowls or animals shall have 30 days to remove the same after being notified by the city clerk that such consents have been revoked. Said person shall also apply to the city clerk for a permit from the City Council which shall also be subject to revocation at any time.

Section 2. Any other Ordinance or Section passed and approved prior to this ordinance that is in conflict with this Ordinance is hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its final passage and publication as required by law.

Reports of officers, board and committees:

Miller and Associates Reports: Luke Dutcher and Mason Herrman of Miller & Associates appeared via zoom to discuss the following:

DTR Project Downtown – Street lighting and inlets for storm drains at the Nevada Street intersection. Luke will update estimates to include Nelson Street.

Community Development Block Grant Program (Program Income Repurposing) – Mason introduced two contracts for the program (1) Construction Management Services, and (2) Technical and Professional Services Contract. Tony Groshong stated the motion, seconded by Jeff Ommert, to approve the Construction Management Services Contract for Community Development Block Grant Program and the Technical and Professional Services Contract for Community Development Block Grant Program. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Economic Development Program – The City did not receive sales tax this month.

Ambulance/Fire Report – Kim Shifflet was presented to discuss a quote from River Valley Service for HVAC improvements to the Fire Barn. He also advised that one pumper truck needs transmission repair which is cost prohibitive and recommends replacement which could cost \$60,000.00. He expressed concern for mutual aid as other communities are not providing as much equipment and manpower as in the past. He recommended having an inventory of trucks to determine if any could be taken out of service. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the HVAC updates to the Fire Barn in the amount of \$6,422.75 to River Valley Service. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Planning Commission – Derek Raburn stated the motion, seconded by Tony Groshong, to approve the following Site Plan and Land Use Permit Applications: Steve & Eileen Johnson, 914 Furnas Avenue, for a concrete patio with fire pit; Miguel Arambula, 1012 Park Avenue, to replace chain link fence with six-foot privacy fence; Kent Davis, 710 Nasby Street, to install two fence panels; Eisenhart & Farquhar, 301 Nelson Street, to remove and install sidewalks, driveways, and flat surfaces and to install two new windows and a front door; and City of Cambridge, 115 Nelson Street, handicap ramp and sidewalk at Sunny Hillside Schoolhouse Museum. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Sunny Hillside Schoolhouse Museum – The floor is done, furniture moved from storage unit to schoolhouse, windows washed and books cleaned.

Fairview/St. John's Cemetery Report – Common Scents sprayed for bag worms on July 12.

Library Report – Minutes of the July 8 meeting were received.

City Clerk/Treasurer Report – Kandra advised that she has published liquor license renewals for Amateurs, Corner Café, Cambridge Golf, Cambridge Lanes and Town Talk Restaurant; the line loss report was 3.17% for electric and 17.67% for water; Virginia provided a review of area cemetery fees since our fees have not been raised since the early 1980's; Virginia is working on a list of abandoned cemetery spaces; Kandra is working on applications with FEMA and Nebraska Cares Act for costs incurred for COVID; Kandra recommended initiating utility disconnects and offer payment plans; there is interest in

the property purchased for the fire barn; and she has received compliments on our park and on the community.

Utility Supervisor Report – Dave advised that he has contacted a contractor to trim trees in power lines. The contractor can begin work at the end of August. Council suggested putting a flyer in the next utility bills advising the public of tree trimming. Vernita Saylor stated the motion, seconded by Tony Groshong to approve hiring Double L to trim trees in the power lines for \$44,000.00. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously. Dave advised the Work Ethic Camp will be here this week for Cemetery trimming.

New Business:

Lease Agreement with Jake & Carmon Swisher – Tony Groshong stated the motion, seconded by Vernita Saylor, to approve the Lease Agreement with Jake & Carmon Swisher to lease Lot 2, Harvest Meadows Fifth, for a one-year term. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Resolution to Set Fees – Council had been provided a copy of proposed fees to review. Jeff Ommert stated the motion, seconded by Vernita Saylor to approve Resolution No. 2020-07-01 establishing fees and charges for the City of Cambridge. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously for Resolution 2020-07-01 as follows:

City of Cambridge
Resolution No. 2020-07-01

BE IT RESOLVED by the Mayor and City Council of the City of Cambridge, Nebraska, that the following fees and charges be and hereby are established and shall be effective upon passage:

Municipal Code:	Description:	Fee:
<u>Administration:</u>		
1-107	<u>Public Records</u> ; certified copies [also in 1-504(1)] Per double sided page	.25
	All other copies per sheet	.25
1-605	<u>Credit Card Surcharge Fees:</u>	
	Pay Port Transaction Fees: Credit Card Fees	2.49%
	PIN Debit Card	\$2.95
	ACH Charges	\$1.75
<u>Swimming Pool:</u>		
2-403	<u>Swimming Pool Admission Fees:</u> Family Season Pass	\$90.00
	Single Season Pass	\$55.00
	Daily Kids Pass (5 & under)	Free
	K-12 Daily Pass	\$2.00

	Adults Daily Pass	\$3.00
	Lap Swim	\$1.50
2-404	<u>Swimming Pool Rental Fee per hour</u>	\$35.00

Cemetery:

2-507	<u>Cemetery Deed of Conveyance:</u>	
	Each space	\$150.00
	One Half Lot (3 spaces)	\$450.00
	One Lot (6 Spaces)	\$900.00
2-510	Lot Transfer Fees	\$10.00
	Openings/closing	\$300.00
	Openings for cremains	\$100.00

Dogs:

3-203 (B)	<u>Dog License Fees</u>	\$3.00
3-205	Duplicate Tag	\$1.00
3-220(B)	Dogs; impoundment Fee	\$50.00
3-220(B)	Dogs; impoundment Fee; daily board	\$65.00

Animals:

3-305	<u>Animals; impoundment</u>	\$50.00
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Nuisance Abatement:

3-412(A)	<u>Nuisances; administrative fee</u>	\$50.00
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Vehicles & Traffic:

4-216(B)	illegally parked vehicles; towing	Actual Cost
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Business Regulations:

5-201 (b)	Peddlers and Solicitors; Registration Fee (Documents Required)	\$25.00
5-401	Tobacco License Fee	\$10.00
5-502	Electrician's License	\$10.00

Public Ways and Property:

6-113(C)	Cut Curb/driveway; deposit (Per Lineal Foot)	\$ 4.00 6-113(C)
	Cut Curb/driveway; bond	\$ 0.00

Public Utilities:

7-103	Utilities Deposit	\$300.00
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	(Waived with letter of credit)	
7-103(E)	Sewer Hookup; permit/inspection fee	\$50.00
7-103(E)	Water Service; tap fee	\$50.00
		Plus Cost
7-105(B)	Utilities; Reconnect Fee [also 7-106(D)]	\$50.00
		First Disconnect For Non Payment \$100.00
		There after
7-106 (E)	Reconnect Electric or Water Fee	\$25.00
		Each Service

Water Emergency Violations:

7-225(c)	Water Emergency; reconnect Fee	\$25.00
		Additional increased for each Subsequent Reconnection by \$25.00
7-408	Electric; building moving; deposit	\$100.00
		Plus Cost

Building Permits:

9-201(B)	Building Permit Fee	No Charge
9-301 (A)	Building Moving; deposit	\$100.00
		Plus Estimated Cost

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor is authorized to sign this resolution, and that any ordinance or resolution in conflict with this Resolution is hereby revoked to any part in conflict herewith.

Mayor and City Council Comments – Discussion was held on baseball field drainage. Jared Sayer has submitted a drawing. He will work with Dave Houghtelling. Vernita Saylor advised that Dow Newcomb has an issue with lot purchase in Harvest Meadows. A joint meeting will be held. Jessica Fischer of Tri Valley Health System advised that Plaza occupancy is going well even during renovation. She also reported that the fountain is running. Mayor Gunderson reported that he is working to fill the vacated position of Keith Luedders on City Council.

Adjournment

Vernita Saylor stated the motion, seconded by Jeff Ommert to adjourn at 8:30 p.m. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Derek Raburn and Kevin Banzhaf, none voted no. Motion carried unanimously.

Attest: _____

Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor